



***Constitution of
California District 43
Little League
0405-43-00***

This copy of the Constitution was approved by the Members of California District 43 Little League on October 28, 2021. All other versions should be considered obsolete.

Article I. ORGANIZATION NAME

This organization shall be known as California District 43 Little League, herein known as CA43 or the District.

Article II: STATEMENT OF PURPOSE

The purpose of the District is to help the local league members of CA43 to create a baseball and softball program to benefit the youth of their community. The values of the program to be promoted will be of honesty, loyalty, courage, good sportsmanship, and all the qualities that comprise good citizenship.

Article III: OBJECTIVES

The District will:

- A. Act as a liaison between the local league and Little League International.
- B. provide advice, guidance, and instruction to the local league.
- C. Promote, encourage, and provide a forum for the free exchange of best practices between local leagues through meetings between league presidents throughout the year.
- D. aid in the coordination of interleague and combined league play per Little League guidelines.
- E. establish uniform standards for leagues to be in compliance with all Little League rules, regulations and standards, as well as, California State Law.
- F. provide oversight and adherence to the local league to its own governing documents.
- G. organize special games tournaments, and will administer the local league's entries and play into the Little League International Tournaments.
- H. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the District shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall benefit any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

Article IV. MEMBERSHIP

SECTION 1

ELIGIBILITY: Local Leagues whose boundaries reside in those of California District 43 shall be members. Currently those leagues are:

1. Arrowhead Little League (0405-43-04)
2. Central Little League (0405-43-09)
3. Civitan Little League (0405-43-22)
4. District 43 Challengers (311880)

5. KKC Route 66 Little League (0405-43-13)
6. Mountains Little League (0405-43-23)
7. Newmark Little League (0405-43-16)
8. Ridgeline Little League (0405-43-08)
9. West End Little League (0405-43-15)

SECTION 2

CLASSES: There shall be the following classes of Members:

- A. Regular Members: Local Leagues whose boundaries reside in those of California District 43, who have paid all current assessment fees to the District, and have chartered and insured themselves with Little League Baseball, Inc., shall be Regular Members. The local league President will represent their league and perform all duties and responsibilities that pertain to being a regular member.
 - a. Note: The president may designate another league board member to represent the league at District meetings, and may vote on behalf of the league.
- B. Sustaining Members: Any Local League that has let their Little League Charter lapse, or have an outstanding debt, may, with a vote of the District Staff, become Sustaining Members. Sustaining Member shall have no rights, duties or obligations in the management or in the property of the District until which time they are voted by the District Staff to have returned as a league in good standing.
- C. As used hereinafter, the word "member" shall mean a Regular Member, unless otherwise stated.

SECTION 3

OTHER AFFILIATIONS:

- A. Members shall not be required to be affiliated with another organization or group to qualify as members of the District.
- B. The district administrator and their staff will not be actively engaged in the promotion and/or operation of any other baseball/softball program.

SECTION 4

SUSPENSION OR TERMINATION:

- A. Membership of the District Administrator may be terminated by resignation or action of the Board of Directors of Little League Baseball, International.
- B. District Staff may be removed by resignation or action of the District Administrator.
- C. The District Staff shall vote on any disciplinary actions taken against a Regular Member in the District for violation of District policies.
- D. Leagues will be considered not in good standing for any of the following actions:
 - a. delinquent in payment of their annual assessment fee;
 - b. not being represented at two consecutive district meetings;
 - c. Non-compliance of Little League Rules and Regulations;
 - d. or not maintaining a current ASAP.

E. Leagues deemed to be not in good standing may be denied the opportunity to host tournaments, vote, or speak at District meetings.

Article V: FINANCES, BUDGET, ACCOUNTING AND DUES FOR REGULAR MEMBERS

SECTION 1

The fiscal year of the District shall begin on October 1 and conclude on September 30.

SECTION 2

The Treasurer shall be authorized to open and maintain, at a bank convenient to the Treasurer and District Administrator, a checking account for the purposes of managing all California District 43 Little League Funds. The account shall be called the "California District 43 Little League."

SECTION 3

Only expenses fitting within the District budget or expressly approved by the District Advisory Board are to be approved for payment. The Treasurer in cooperation with the District Administrator shall submit to the league presidents a proposed budget for the fiscal year at the fall meeting of the league presidents. Pending approval of the league presidents, the budget must receive a majority approval of the Regular Members at the ensuing district meeting. Financial reports shall be submitted at each District Meeting.

SECTION 4

The District Advisory Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds raised are placed in the District League treasury.

SECTION 5

The District Advisory Board shall not permit the contribution of funds or property to individual leagues, but shall solicit the same for the common treasury of the District, thereby discouraging favoritism among leagues and to endeavor to equalize the benefits of the District.

SECTION 6

The District Administrator shall have the privilege to approve \$250.00 per day for specific use by the District.

SECTION 7

Members must pay yearly assessment fees which shall be set and voted on by the District Advisory Board prior to November 1st. Assessments shall be a set amount per team that has been chartered by the Members in the previous season.

SECTION 8

Members, who fail to pay their dues by April 1st of the current season, may, by decision of the District Administrator, be restricted from District activities until such fees are paid.

SECTION 9

No Director, Officer, or Member of the District shall receive, directly or indirectly, any salary, compensation, or emolument from the Local League for services rendered as Director, Officer, or Member.

SECTION 10

California District 43 Little League is a 501(c) (3) under Little League International. District 43 liability is to file a tax return (990-N) and a financial report to Little League International annually.

SECTION 11

DISTRIBUTION OF PROPERTY UPON DISSOLUTION: Upon dissolution of the District, and after all outstanding debts and claims have been satisfied, the District Advisory Board shall distribute the property of the District to such other **FEDERALLY INCORPORATED ENTITY** maintaining an objective similar to that set forth herein, which are, or may be, entitled to exemption under Section 501(c)(3) of the Internal Revenue Code, or any future corresponding provision.

Article VI: GENERAL MEMBERSHIP MEETINGS

SECTION 1

ANNUAL MEETINGS: The Annual Meeting of the Members of the District shall be held the last Thursday of October every year for the purpose of receiving reports, and for the transaction of such business as may properly come before the meeting.

SECTION 2

ELECTION MEETINGS: The West Region staff will communicate electronically with the Members of the District in spring every four years (starting with 2019) for the purpose of receiving election of the District Administrator. The elected District Administrator shall be seated and assume control of District affairs on October 1st.

SECTION 3

SPECIAL MEETINGS: Special meetings of the District Staff and the District Advisory Board may be called by the District Administrator or a majority of Members. A majority of Members must be present at any special meeting to consider specific subject(s). No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the District Staff and District Advisory Board. In the event that actions are necessary with such time restrictions that a special meeting can not be scheduled quickly enough to deal with an unexpected item of business, an electronic ballot may be called by the District Administrator.

- A. A discussion of the issue in question shall be held by electronic mail, conference call or other appropriate means prior to any vote. Members of the District Advisory Board and District Staff shall be given the opportunity to participate in this discussion. The District Administrator shall allow 24 hours, from the time of notification to the members, for this discussion to take place.
- B. All members' messages concerning the issue in question shall be copied to all members of the District Advisory Board and District Staff and held as part of the minutes. In the event that a conference call is used as a means of discussion, minutes of the call shall be taken.
- C. A simple majority vote of the District Advisory Board shall decide the issue in question. Members shall have a minimum of 72 hours, from the time of notification, to cast their votes.
- D. The vote must be recorded by the Secretary as part of the minutes. The results of the vote shall be posted for all members to review.

SECTION 4

REGULAR MEETINGS: The District Administrator will call for no less than five (5) regular meetings of the Members for the purpose of education, and organization of the District throughout the year. All leagues in the District shall be represented at District Meetings either by the League President or his/her designated representative.

SECTION 5

QUORUM: The presence in person of a majority of members shall constitute a quorum for the Annual Meeting, and any other such meeting as when the vote of the membership is necessary.

SECTION 6

RULES OF ORDER: Robert's Rules of Order shall govern the proceedings of all meetings, except where it conflicts with the Constitution or Bylaws of the District.

Article VI:: OFFICERS AND GOVERNANCE

SECTION 1

STAFF & BOARD: The management of the property and affairs of the District shall be vested in the District Administrator. The District Administrator shall receive the advice and consent of two legislative bodies: The District Staff, which shall be composed of appointed individuals who will aid the District Administrator in the day-to-day operation of the District, and, the District Advisory Board, which shall be the Presidents of each member league, who will be responsible for establishing district policies and vote on matters concerning the District. Local League Presidents are elected by their local leagues. District Staff members are appointed by, and serve at the pleasure of the District Administrator.

SECTION 2

VACANCIES: If any vacancy occurs in an appointed position by death, resignation, or otherwise, the District Administrator shall appoint a replacement. Should a vacancy happen in the position of a league member representative, said league shall appoint a replacement representative per their local league constitution. In the event the District Administrator position is vacated, it will be filled at the discretion of the West Region Director and the Board of Directors of Little League Baseball.

SECTION 3

MEETINGS & NOTICES: Regular meetings of the District Staff and District Advisory Board shall be held immediately following the annual election, and on such days thereafter, as shall be determined by the District governance. The District Administrator may, whenever they deem it advisable issue a call for a special meeting of the District Staff and/or District Advisory Board. The Secretary shall give notice of each meeting to each Staff member and Advisory Board members by telephone, or electronic (e-mail, text messaging, etc.) notice forty-eight (48) hours preceding the meeting. In the case of special meetings, such notice shall include the purpose of the meeting, and any matters not so stated may not be acted upon at the meeting.

SECTION 4

DUTIES AND POWERS: The District Administrator shall have the power to appoint, with the District Advisory Board electing, such standing committees as it shall determine, and to delegate such powers to them as the District governance shall deem advisable and which it may properly delegate. The District Administrator may adopt such rules and regulations for the conduct of its meetings and the management of the District, as it may deem proper. The District Administrator shall have the power, by two-thirds vote of those members of the District Advisory Board present at any regular or special meeting, to discipline, suspend, or remove any Committee Member of the District in accordance with the procedure set forth in Article IV, Section 4. No member of the District Staff will cast a vote on any motion brought before the District Advisory Board, except for the District Administrator, who shall cast the deciding vote in the case of a tie.

SECTION 5

TIES AND NO MAJORITY: If the vote for a committee member or appointment does not result in a majority, the candidate with the least amount of votes shall be removed from the ballot, and the District Advisory Board shall recast their ballots with the remaining nominees. If there is a tie, the membership shall recast their ballots until a candidate receives a majority.

SECTION 6

QUORUM: If a quorum is not present thirty (30) minutes after the scheduled start time of the meeting, the District Administrator (or Presiding Member in their absence) will call the meeting to order. If the District Administrator (or Presiding Member in their absence) believes there is no hope of getting a quorum for the meeting, they may announce there

is no quorum and adjourn the meeting. If the District Advisory Board feels that a quorum is obtainable, they can motion to recess up to an additional thirty (30) minutes to try to establish a quorum. Under no circumstances will a meeting start later than one (1) hour after the scheduled start time.

Article VII – DISTRICT COMMITTEES

SECTION 1

CONSTITUTION COMMITTEE: The District Administrator may appoint a Constitution/By-Laws Committee consisting of three Advisory Board members and two District Staff members. The Committee shall review the current Constitution and Bylaws and submit proposed changes to the District Advisory Board for approval.

SECTION 2

BUDGET COMMITTEE: The District Administrator may appoint a Budget Committee consisting of three Advisory Board members and two District Staff members, one being the District Secretary/Treasurer. The Committee shall review all previous financial information and then prepare a budget for the fiscal year, submitting the final draft to the District Advisory Board for approval. The Treasurer shall serve as Chairman.

SECTION 3

FALL BALL COMMITTEE: The District Administrator may appoint a Fall Ball Committee consisting of three Advisory Board members and two District Staff members. The Committee shall help organize and prepare the District for the Fall Training and Development program.

SECTION 4

DISTRICT INTERLEAGUE COMMITTEE: The District Administrator may appoint a District Interleague Committee consisting of the Assistant District Administrator, District Umpire-in-Chief, and three advisory board members. The Committee shall review all protests and game issues arising during an interleague game, and any other duties that may be assigned to it by the District Administrator. The Assistant District Administrator shall serve as Chairman.

Article VIII – DISTRICT STAFF: DUTIES AND POWERS

SECTION 1

DISTRICT STAFF: The District Staff shall consist of the District Administrator, Assistant District Administrator, Secretary, Treasurer, Umpire-in-Chief, and Safety Officer. The District Administrator may create and appoint such Officers or Agents as they may deem necessary or desirable, and may prescribe the powers and duties of each, and may fill any vacancy which may occur in any office.

SECTION 2

DISTRICT ADMINISTRATOR: The District Administrator shall:

- A. Acts as a delegate to the Little League International Congress once every four years, representing the District membership.
- B. Present a report of the condition of the District at the annual meeting in October.
- C. Be a former league President and a resident of the District.
- D. Have sufficient free time, apart from a business or profession, to devote to Little League and the local leagues in the District.
- E. Attend a Little League Workshop during the first year in office.
- F. Be knowledgeable of and support the principles of the program as adopted by the Board of Directors of Little League Baseball.
- G. Be thoroughly acquainted with policies, rules and regulations, and must have the capacity for good judgment and common sense to provide counsel and assistance to Member Leagues.
- H. Have an intimate knowledge of the social, geographic and community factors of the District.
- I. Make regular reports to Headquarters concerning Local Leagues, when needed.
- J. Delegate responsibilities as may be prudent and essential to the requirements of all Local Leagues.
- K. See to it that leagues are acquainted with the latest information and techniques of the program; rules and regulations, and other facts of league operation which may provide better understanding and interpretation.
- L. Nominate umpires (those who volunteer their time to local Little Leagues within the district) for upper level tournaments.
- M. Communicate to the District Staff and/or District Advisory Board such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the District.
- N. Be responsible for the conduct of the District in strict conformity to the policies, principles, Rules and Regulation of Little League Baseball, Incorporated.
- O. Designate in writing, other officers if necessary, to have power to make and execute for/and in the name of the District such contracts and leases they may receive and which have had prior approval of the District Advisory Board.
- P. Investigate complaints, irregularities and conditions detrimental to the District and report thereon to the District Staff and/or District Advisory Board as circumstances warrant.
- Q. Prepare and submit an annual budget to the District Advisory Board and be responsible for the execution thereof.

SECTION 3

ASSISTANT DISTRICT ADMINISTRATOR: In case of the absence or disability of the District Administrator, and provided he/she is authorized by the District Administrator or Little League Baseball, International to so act, the Assistant District Administrator shall perform the duties of the District Administrator, and shall have other such duties from time to time as may be assigned by the District Advisory Board or by the District Administrator. The Assistant District Administrator shall serve as an ex-officio member of all committees.

SECTION 4

SECRETARY: The Secretary shall:

- A. Be responsible for recording the activities of the District and maintain appropriate files, mailing lists, and necessary records.
- B. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the Office of Secretary, or as may be assigned by the District Advisory Board.
- C. Maintain a list of all regular members, sustaining members, staff, and committee members.
- D. Give notice of all meetings of the district and district committees. Keep the minutes of the meetings of the District Staff and District Advisory Board, and cause them to be recorded in a book kept for that purpose.
- E. conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes, and resolutions not otherwise committed.
- F. Notify Advisory Board members, District Staff, and Committee Members of their election or appointment.

SECTION 5

TREASURER: The Treasurer shall:

- A. Receive all monies and securities and deposit the same in a depository approved by the District Advisory Board.
- B. Keep records for the receipt and disbursement of all monies and securities of the District, approve all payments from allotted funds, and draw checks therefore in agreement with the policies established in advance of such actions by the District Advisory Board. ALL DISBURSEMENTS BY CHECK MUST HAVE DUAL SIGNATURES.
- C. Prepare an annual budget, under the direction of the District Administrator, for submission to the District Advisory Board at the meeting in October.
- D. Prepare a monthly financial report, under the direction of the District Administrator, for submission to the District Staff and District Advisory Board at meetings.

SECTION 6

UMPIRE-IN-CHIEF: The Umpire-in-Chief shall:

- A. Establish and maintain a viable volunteer umpire program within the District.
- B. Hold training for rules and mechanics to any umpire wishing to receive training.
- C. Recommend to the District Administrator umpires for Regional and World Series tournament.
- D. Schedule umpires for any District sponsored tournament.

SECTION 7

SAFETY OFFICER: The Safety Officer shall:

- A. Be responsible for the implementation of the A.S.A.P. (A Safety Awareness Program) at the District level.

- B. Be responsible to make all members aware of all safety procedures found in the Little League Safety Code.
- C. Work with the District Administrator in making sure that fields selected for tournament play meet Little League specifications.
- D. Prior to the start of a District hosted tournament, walk the fields being used with the Tournament Director and Site Coordinator prior to the start of the tournament.
- E. Handle all accident claims promptly, and shall maintain all records pertaining to all injuries and to include any claims for liability.
- F. Collect and maintain, with the assistance of the Area Coordinators, approved Safety Plans from the Member Leagues.

SECTION 8

INTERLEAGUE COORDINATORS: There shall be an Interleague Coordinator for Baseball and an Interleague Coordinator for Softball. The Interleague Coordinator shall:

- A. Prepare all interleague forms to be signed by the League Presidents and District Administrator prior to play beginning.
- B. Inform the District Administrator if there are any leagues participating in Interleague play that needs to have their agreement approved for tournament play.
- C. Collect schedules from those leagues participating in interleague play.
- D. Sit on the District Interleague Committee.
- E. Make sure that leagues are following the established interleague rules agreed to by the District Advisory Board.

Article IX. AFFILIATION

SECTION 1

CHARTER: The District shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain, and maintain such charter. The District shall devote its entire energies to the activities authorized by such charter, and it shall not be affiliated with any other program or organization, or operate any other program.

SECTION 2

RULES AND REGULATIONS: The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, PA shall be binding on this district.

Article X: WAIVERS OF RULES AND REGULATIONS

When a league applies for its annual charter with Little League, it pledges to abide by all the rules and regulations of Little League. However, under special circumstances, it may become necessary to apply for a temporary waiver of a rule or regulation. It is very important to remember that a league must not take any action contrary to Little League rules and regulations until receiving expressed, written permission through the Charter Committee waiver system. A waiver request, while it may be supported by documents from the parent(s), may be submitted only through the proper chain of command. A

league wishing to apply for a waiver of a rule or regulation must do so via the following method:

- A. The local League Board of Directors votes whether or not to request the waiver.
- B. If the local League Board of Directors votes to request the waiver, the President writes a letter, detailing the request. Supporting documents should be attached, and forwarded to the District Administrator.
- C. The District Administrator includes his/her written opinion, and forwards all documents to the Regional Director.
- D. The Regional Director will present the situation to the Charter Committee for action.
- E. The Charter Committee will inform the Regional Director of its decision, and the Regional Director will inform the District Administrator. The District Administrator will notify the league president.

Article XI. AMENDMENTS

This constitution may be amended, repealed or altered in whole or part by a majority vote of the Regular members in good standing at a duly constituted meeting of the District Advisory Board, provided notice of the proposed change, is included with the notice of the meeting.

Article XII. CONSTITUTION APPROVAL

Any Constitution and/or agreements made prior to this date will no longer be valid. This Constitution was approved by the California District 43 Little League Membership on October 28, 2021.

This Constitution was approved by the District Advisory Board Membership on October 28, 2021.

District Administrator: Allen A. Pryor

District Administrator's Signature:  Date: October 28, 2021

League ID # 0405-43-00

Federal ID # 87-4515784

State Entity # C4838480

BYLAWS

1. Boundary challenge system
 - a. If a local league suspects that their neighboring league has registered a player from their boundary without the proper waivers, they may inform the District Administrator of their challenge.
 - b. The District Administrator will investigate the documentation to verify the proper registration. If the District Administrator finds that the league has illegally registered the player, the league will be fined:
 - i. 1st offense-\$25
 - ii. 2nd offense - \$50
 - iii. 3rd offense - \$100
 - iv. 4th offense - Charter Hold and Review of all of the league's players
 - c. Each league will have 2 challenges to spot check another league. If the challenging league is correct, they will hold on to their challenge. If they are incorrect, the league will incur a \$100 fine. *Approved February 2, 2018*
2. Interleague/Combination guidelines *Approved February 2, 2018*
 - a. The District Administrator will not approve an interleague schedule for lower baseball divisions that comprise more than 3 leagues.
 - b. A league with less than 2 teams in any given division should combine with another league.
 - c. Leagues with four or more teams in a division are encouraged not to participate in Interleague.
3. A local league will incur a \$100 fine for a change in their Tournament entries after June 1st. *Approved February 2, 2018*
4. Managers of league tournament teams will be required to attend the Tournament Rules meeting or meet with the district administrator or one of their designees prior to the beginning of tournament play. If a manager fails to attend or make other arrangements with the district administrator, the manager will be suspended for the first game of their tournament. *Approved May 26, 2023*